University of Alberta/Postdoctoral Fellows – ETS@Work - Enrolment Application

Applicant Information
(Please print clearly)

Name: _______________________________ UAlberta ID #: _______________________________
(Last, first, initials)

Office Location: ______________________ Phone number: _____________________________
(Building, Floor, Room)

Email: _______________________________

Terms and Conditions

By signing below, you agree to the following terms and conditions:

a) You authorize the University of Alberta to deduct 76% ($71.59) of the cost ($94.25) of a regular monthly ETS Adult Monthly or the ETS DATS Monthly transit pass each month.

b) No refunds or pro-rata adjustments will be considered.

c) The price of an ETS Adult Monthly and/or ETS DATS Monthly transit pass is subject to change. In the event that the regular pass price changes, the amount deducted from your payroll each month will also change.

d) Application for the federal tax credit for public transit passes is the sole responsibility of each employee. At the end of each tax year, the University of Alberta will supply all participating employees with a record of all eligible payments made in that year.

e) You acknowledge that the percentage the Employer contributes for your pass is a taxable benefit.

f) The University of Alberta and the City of Edmonton are not responsible for replacing lost, stolen, or confiscated passes.

g) You must commit to this program for a minimum of six (6) consecutive months from the start date. After this initial commitment period, you may withdraw from the program at any time by providing one (1) full-month of advanced written notice.

h) Should you leave the employment of (University of Alberta) within six (6) months of this agreement, you acknowledge that any amount owing for that given month will be deducted from your last pay cheque as permitted by law. This agreement will then be terminated.

i) You will be the primary user of this transit pass, which will be used primarily for commuting to and from work.

j) You may not assign or transfer this agreement or sublet your rights to a transit pass without the prior written consent of the University of Alberta. Consent may be withheld at University of Alberta’s sole discretion.

k) Participation in this program is subject to the terms and conditions established by the City of Edmonton, outlined in the accompanying Schedule “B” – ETS@Work Terms and Conditions document.

l) University of Alberta reserves the right to cancel this program at any time.

Initial Deduction Amount: $ 71.59
First transit pass to be delivered: __________
First month of deduction: __________
Six (6) month commitment period ends: __________

Employee Authorization

I have read the “Terms and Conditions” above and Schedule “B” - ETS@Work Terms and Conditions from the City of Edmonton Agreement and consent to both.

Signature of Employee __________________________ Date (mm/dd/yyyy) __________________________

(Company Name) ETS@Work Pass Administrator __________________________ Date (mm/dd/yyyy) __________________________

Please sign and return this form to: The Postdoctoral Fellows Office, 1-03 South Academic Building