

1.0 DEFINITIONS

1.1 For these Program Terms and Conditions:

- a) "Postdoctoral Fellows" means all Postdoctoral Fellows under the University's system as defined by the University and acknowledged by the City.
- b) "Participating Postdoctoral Fellows" are Postdoctoral Fellows who have agreed to the Program Terms and Conditions and have been approved by the University to participate in the Program;
- c) "Program" means the ETS@Work Program;
- d) "Pass" means an ETS Adult Monthly Pass or DATS Adult Monthly Pass;
- e) "Program Terms and Conditions" means the terms and conditions outlined in this Schedule "B" ETS@Work Terms and Conditions;
- f) "ETS" means Edmonton Transit System, a municipal transit service owned and operated by the City of Edmonton; and
- g) "University" means the University of Alberta who administers the systems for the Postdoctoral Fellows.

2.0 ETS@WORK PROGRAM

- 2.1 The Participating Postdoctoral Fellow agrees to purchase one Pass each month at the ETS discount of 12% off the regular Pass fare plus the applicable University's discount of a minimum of 12%. The Participating Postdoctoral Fellow acknowledges that the University's discount is a taxable benefit for the Participating Postdoctoral Fellow.
- 2.2 The Participating Postdoctoral Fellow agrees that they cannot and will not give away, resell or barter the Passes for any consideration or purposes other than for the primary use by the Postdoctoral Fellow.
- 2.3 The Participating Postdoctoral Fellow agrees to payroll deductions for a minimum of 6 consecutive months and acknowledges that the Postdoctoral Fellow cannot exit the Program prior to the completion of the 6 consecutive months. The Postdoctoral Fellow agrees that they will continue as a Participating Postdoctoral Fellow in the Program until proper notice is provided by the Postdoctoral Fellow to exit the Program, as prescribed in Article 3.3 of Schedule "B" – ETS@Work Terms and Conditions, or when their Postdoctoral appointment naturally ends.
- 2.4 The Participating Postdoctoral Fellow acknowledges that if the University cannot obtain and maintain the minimum number of 10 Participating Postdoctoral Fellows as required by ETS, the Program may be suspended by ETS until the minimum number can be attained and maintained by the University.
- 2.5 The Participating Postdoctoral Fellow acknowledges that the ETS may terminate the Program at any time.
- 2.6 The Postdoctoral Fellow acknowledges that the Pass fare rates may change from time to time as determined by City's municipal Council.

3.0 EXIT AND LEAVE FROM THE PROGRAM

- 3.1 The Participating Postdoctoral Fellow can exit the program no earlier than their 6th month anniversary date by providing written notice to the University at least one month in advance of the date of exit from the Program.
- 3.2 If the Participating Postdoctoral Fellow exits the Program and wishes to participate in the Program again, the Postdoctoral Fellow must re-apply and commit to the minimum required 6 consecutive months. Repeated re-applications may not fulfill the spirit and intent of the Program and such application could be denied.
- 3.3 The Participating Postdoctoral Fellow may obtain a leave from the Program for reasons resulting from a change in location of business or Postdoctoral Fellow's residence, maternity/paternity leave, WCB disability, or University authorized education or extended leave. Any such leave must be approved by the University and such leave will exempt the Participating Postdoctoral Fellow from the minimum required 6 consecutive month participation in the Program.
- 3.4 Postdoctoral Fellow holidays are not a valid reason for temporary leave from the Program.

4.0 LOST, STOLEN OR CONFISCATED PASSES

- 4.1 The City will not be liable to replace or reimburse any lost, stolen or confiscated passes purchased by the Participating Postdoctoral Fellow.
- 4.2 If a Pass has been damaged, the Participating Postdoctoral Fellow may obtain a replacement for the damaged Pass if the remnants of the damaged Pass are identifiable as a valid Pass. The Postdoctoral Fellow must go to ETS Customer Services in Churchill Station to exchange a damaged Pass.

5.0 ETS PASSENGER CONDUCT

- 5.1 The Participating Postdoctoral Fellow acknowledges that all users of Passes and ETS services will be subject to the City of Edmonton Conduct of Transit Passengers Bylaw No.8353.

6.0 AGREEMENT TO PROGRAM TERMS AND CONDITIONS

- 6.1 By submitting an application to participate in the Program, the Postdoctoral Fellow acknowledges that he/she has read and agrees to comply with the Program Terms and Conditions.
- 6.2 By submitting an application to participate in the Program, the Postdoctoral Fellow acknowledges that he/she agrees to participate in program surveys by the City and the University. The Postdoctoral Fellow agrees to allow his/her personal information to be collected and made available to the City under authority of Section 33[c] of the Freedom of Information and Protection of Privacy Act which will be used solely to administer and evaluate the program. This information is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act.